

School Name:	Terry Elementary
Facilitator Name:	Nancy David
Plan Review/Revision Date:	7/29/21
District Level Reviewer, Title:	Dr. Sheketa McKisick
District Level Approval Date:	

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Stephanie	Franklin	Principal
Nancy	David	Parent Involvement Facilitator
Lori	Diffey	Instructional Technology Specialist
Stacey	Gip	Parent Involvement Coordinator/PTA President
Shay	Bradford	Teacher/Parent
Kelli	Gershner	Instructional Facilitator

Committee Members, Role:

(Select "Repeat" to open more entry fields to add additional team members)

First Name	Last Name	Position
Tiffany	Jordan	Reading Interventionist
Maria	Guerra	Parent
Agustin	Ramirez	Parent
Jessica	Vesecky	Parent
Shovonja	Johnson	Parent

1: Jointly Developed

(Describe/List how parents will be involved in the development of the school parent and family engagement plan and how parents will be involved in the planning, review, and improvement of parent and family engagement programs.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

* Parents will be represented on Campus Leadership Team, ACSIP committees (Literacy, Math, Wellness) and Parents represented on the Parent Involvement Committee. Nancy David (Parent Facilitator) 447-6582 Parents will be represented virtually until changes are made. Please refer to the LRSD Learning page for updates.

Terry Elementary will involve parents in the development of the school parent and family engagement plan. They will be asked for input and it will be considered for any new things for Terry Elementary. Parents are a very important part of Terry Elementary. To the extent possible, information will be provided in a language that parents can understand.

However, we will have some things virtual at this time. A parent survey will be sent out to try and get parent feedback by use of the computer.

Terry Elementary School is a member of Johns Hopkins University National Network of Partnership Schools (NNPS). The NNPS School, Family and Community Partnership model is designed to enhance parent participation and involvement in the school and community. The model is researched based and references six types of involvement: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, Terry Elementary School participates on the LRSD NNPS Westside School Cluster Team. (Nancy David, Parent Facilitator 447-6582)

2: Annual Title I Meeting

(Describe/List when (provide the month/year or month/day/year) the school will hold the Annual Title I meeting to inform parents of the requirements of Title I and the school's participation as well as the parents' rights to be involved. The Annual Title I meeting should not be used to ask for parent input, but provided as an opportunity to disseminate information and distribute copies of the revised parent and family engagement policy.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Terry's annual Title I meeting will be held in September 2021 and another Title I meeting is planned for May 2022 (TBA). Stephanie Franklin 447-6502

Items to be discussed at the Title I meeting:

- ESSA Index & School Report Card Overview
- Title I Plan
- Title I Budget and Parent & Family Engagement reservation of funds
- The school shall submit evidence of the Title I meeting by completing the LRSD Annual Title I Verification Form and submitting it to the Title I Office by November 2021. During the Annual Title I Meeting, parents will have the opportunity to view and receive a copy of the 2021-2022 Parent & Family Engagement Information Packet.

3: Communications

(Describe/List how the parent and family engagement policy will be distributed to parents and how the school is going to communicate with parents including information about how the school will provide information related to school and parent programs, meetings, and other activities to parents in a format, to the extent practicable, and in a language that parents can understand.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

*All information will be done following the LRSD 2021-22 Learning Plan. Please refer to it for updated announcements. To the extent possible, information will be provided in a language that parents can understand

*Parents will be notified using Class Dojo, Terry Facebook page, phone calls, and by email.

* Teachers will send home a communication folder daily to inform parents of student progress through class work. Parents will look at the folder and send it back to school the next day.

- * Teachers will communicate with parents through weekly or monthly newsletters that explain learning goals and activities that are going on in the classroom.
- *The school will send home eschool information so parents will be able to access grades.
- *Parents may communicate with school staff through email, telephone, or Class Dojo.
- * The Principal will provide a report to Terry's PTA Board (monthly) and at Terry's PTA General Meeting (quarterly) will include classroom instruction information.
- * Upcoming events are shared on Terry Elementary's Facebook page.
- * The Principal will send home a monthly Calendar/Information sheet to keep the parents informed of instructional events happening at the school (testing dates, educational field trips, awards assemblies, etc.)

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4: School-Parent Compact

(Describe/List the process the schools will follow to jointly develop with parents a school-parent compact.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

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Terry Elementary and the parents of the students participating in activities, services, and programs

This compact will outline the responsibilities of all stakeholders involved in the academic achievement of the students. Administrator, teachers, parents, and students will sign the compact. These compacts will be on file in the classroom for further reference throughout the school year. This was given out at registration by Terry's personnel and secretary. (447-6503)

Welcome informative packets will be provided to all families at registration. It will include: supply list, school and district calendar, uniform policy, Parent Involvement plan, and PTA membership and expenditure information. Stephanie Franklin 447-6503.

- * The Parent Center is housed in the office. The center will be well stocked with pamphlets and literature to access parents in helping their children. 447-6516

- * The Library will have a parent section so parents will be able to check out books. Teresa Gordon (Media Specialist) 447-6506

- * Parents will have access to computers in the library and computer lab to help with research or access their eschool accounts. Parents must sign in at the office. Hours- 8 a.m. thru 2 p.m.

- * Distributing School Climate Surveys (LRSD)

- * Hosting personal interviews with PTA officers and other parents.

- *Providing informal surveys and questionnaires in Spanish at the beginning of the school year.

Stacey Gip 447-6516

Terry Elementary Compact School-Parent-Student

The Terry Elementary Community is committed to high academic excellence while respecting individual difference and empowering life-long learners in a safe, nurturing, child centered environment. We will build a foundation of NOTHING LESS THAN SUCCESS for every individual who enters our doors.

School Responsibilities

- o We will show that we care about and have respect for all students' cultural and individual differences. D We will have high expectations for all students, faculty and staff members.
- o We will communicate and work with families to support learning through parental involvement.
- o We will use a variety of teaching strategies to meet the needs of all students.

Parent Responsibilities

- o I will talk about school with my child and stress the importance of education.
- o I will make sure my child is prepared and ready to learn with appropriate materials and completed assignments.
- o I will remind my child of the importance of self discipline.
- o I will provide a regular time and place for my child to complete homework and assist him or her if necessary.
- o I will stay aware of school activities, become involved whenever possible, and communicate with my child's teacher on a regular basis.
- o I will bring my child to school on time. (7:40 a.m.)
- o I will pick my child up in the afternoon on time. (2:25 p.m.)
- o I will complete daily class assignments with my child (students using virtual instruction.)

Student Responsibilities

- o I will respect myself and others.
- o I will be cooperative and do my best while at school.
- o I will come to school ready to learn each day.
- o I will be responsible for my own work, materials, and supplies.
- o I will listen to my teacher and follow school rules.

This compact is an understanding of cooperation and is not a legal document.

5: Reservation of Funds

(If the district receives more than \$500,000 in Title I allocation, then it must reserve 1 percent for parent and family engagement activities. A minimum of 90% of that 1% must go to the schools, with priority given to high-need schools. If the school is allocated a percentage of the 1 percent, describe/list how the school will share with parents the budget for parent and family engagement activities and programs and how parents will be involved in providing input into how the funds are used.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Little Rock School District's 2021-2022 preliminary Title I, Part A allocation was greater than \$500,000.00 which means that our school will share of the required 1% reservation. As soon as Terry Elem. receives our annual Parent and Family Engagement allocation, parents will be notified of the allotted amount and will have the opportunity to voice how they would like the

funds used. Parents will be represented on Campus Leadership Team, ACSIP committees (Literacy, Math, Wellness), and Parents represented on the Parent Involvement Committee which has voice in deciding how Title One funds are spent. Nancy David (Parent Facilitator) 447-6582 Terry's annual Title I meeting will be held in September 2021 and another Title I meeting is planned for May 2022(TBA). Stephanie Franklin 447-6502

Items discussed at the Title I meeting-

- * ESSA Index & School Report Card Overview
- * Title I Plan
- * Title I Budget and Parent & Family Engagement reservation of funds

6: Coordination of Services

(Describe/List how the district and/or school will coordinate with other organizations, businesses, and community partners to provide additional supports and resources to families.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

The 2021-22 school year will continue to look different in the way that our school meets with outside sources. Please refer to the LRSD Learning Plan to see updated plans.

Terry Elementary has several community partners that continuously provide help through volunteerism and donations to our school. Nancy David 447-6582

Our Partners are:

- Immanuel Baptist Church
- ARKids Read
- Belk
- Outback Steakhouse
- University of Ark- Little Rock
- West Little Rock Rotary Club

* PTA will evaluate committee signup sheets each August to determine if the committee is needed and will be effective. Stacey Gip, PTA President

* Terry will evaluate the activities that were held in conjunction with Parental Involvement at the end of the school year to determine their effectiveness and participation. (May 2021)

Parent Teacher Association (PTA) is established and is in good standing with National and Arkansas PTAs. ** PTA President - Stacey Gip

** PTA Secretary – Maru Jimenes

** PTA Treasurer –Ann Childs

** PTA VIPS Coordinator - Angela Bishop ** PTA Historian- TBA

** PTA Volunteer Coordinantor- TBA

** PTA Financial Secretary- Shay Bradford ** PTA Teacher Liason- Shay Bradford

7: Building Capacity of Parents

(Describe/List activities, such as workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings, and any equipment or other materials that may be necessary to support parents in helping their student's academic success.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Teachers and specialists will hold two (2) state mandated parent conferences a year, one per semester, with each parent of every student. Parents will receive scores, student work and summary of interventions being used to assist the child in reaching his/her achievement goals (AIPs and IRIs). The dates are October 14th and 15th and February 17th and 18th. The conference will be held virtually in October.

- Terry Elementary will hold 2 parent conferences to share updated information about each student. The first conference will be held October 14th and 15th and will be done virtually using a computer. The second conferences will be held February 17th and 18th. Watch for updates on these.
- *School staff will organize a Math and Literacy night to provide information on how to enhance their child's learning. These nights will also be used to inform parents about parts of the report card and how each child will be scored. Packets will be given out to encourage family play at home. TBA Leadership Committee / Tiffany Jordan –Reading Recovery Specialist (447-6578 or 447-6536)
- *Parent Trainings – Throughout the year -virtually (Lori Diffey 447-6500)
- Distributing School Climate Surveys (LRSD)
- Hosting personal interviews with PTA officers and other parents.
- Providing informal surveys and questionnaires at the beginning of the school year. Stacey Gip 447-6516
- Our parents are offered parenting classes through Immanuel Baptist Church.
- Quarterly Academic Honor Rolls – Dates will be listed on the monthly school calendar (Andrea Brooks 447-6558)
- Volunteer committee sign-up sheets at registration will be provided. We will update as soon as it is possible for parents to volunteer. Please check the LRSD learning page and our Dojo/Facebook page for updates.
- Weekly and monthly information on LRSD workshops will be provided as they become available.
- Information on parent training at Arkansas Children's Hospital will be provided when sent to our school.
- 364- 1100 (Children's Hospital)
- At a variety of parent meetings (listed above) the school will provide instruction on how to incorporate developmentally appropriate learning activities in the home. Math and Literacy Nights- Leadership Team (447- 6578) and Tiffany Jordan (447-6536).
- Terry staff will be trained through at least two (2) hours of professional development in order to enhance the understanding of effective parental involvement strategies.
- *Quarterly Attendance Incentives – Dates will be listed on the monthly school calendar (Stephanie Franklin 447- 6500)
- *Grandparents' Week Luncheon– date TBA
- Terry World Fest- TBA (Stacey Gip- 447-6503)
- Math Night- Date will be listed on the monthly school calendar. (Leadership Committee 447- 6503)
- Parent Conference Days – October 14th and 15th & February 17th and 18th (Contact your Child's Teacher)
- PTA General Meetings- TBA (PTA President- Stacey Gip 447-6503)

- Red Ribbon Week – (JoAnn Norris- 447-6558)
- Literacy Night- TBA (Tiffany Jordan- 447-6536)
- Field Trip volunteers – Throughout year (Contact Your Child's Teacher)
- PTA Committees – Meetings throughout year (PTA President- Stacey Gip 447-6503)
- VIPS Reading in the Classroom- November 10th (Jane Mendel Day) (Teresa Gordon 447-6506)
- Spring West Cluster Fair- location and date TBA (Nancy David- 447-6582)
- * Health Fair- TBA (Nurse Toland- 447-6505)
- Teacher Appreciation Week- May 2-6 (Ronald Armstrong 447-6503)

Six Types of Involvement: Keys to Successful Partnerships: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, Terry Elementary School participates on the LRSD NNPS Westside School Cluster Team. (Nancy David, Parent Facilitator 447-6582) Terry Elementary continues to make changes to make sure that all of these partnerships are being met.

8: Building Capacity of School Staff

(Describe/List activities such as workshops, conferences, trainings, webinars, online resources, and Academic Parent-Teacher Team meetings that will be used with school staff to build their capacity to work with parents as equal partners. Describe/List methods of parents' assistance for building staff capacity. Describe/List actions the school will take to provide other reasonable support for parent and family engagement activities.)

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parent Center -will be open as soon as we are allowed to invite parents back into the schools. Please follow the LRSD learning page/Terry Elementary Class Dojo/and Terry Elementary Facebook for updates.

Terry's teachers, staff and administration will be trained in professional development designed to enhance understanding of effective parental involvement strategies and the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation. Please refer to our Class Dojo/Facebook pages for updates.

Six Types of Involvement: Keys to Successful Partnerships: Parenting, Communicating, Volunteering, Student Learning, Decision-Making and Collaborating with the Community. To support the six types of involvement, Terry Elementary School participates on the LRSD NNPS Westside School Cluster Team. (Nancy David, Parent Facilitator 447-6582) Terry Elementary continues to make changes to make sure that all of these partnerships are being met.

9: Building Capacity – Discretionary

(The school parent and family engagement policy/plan may include additional sections describing other discretionary activities that the school, in meaningful consultation with its parents, chooses to undertake to build capacity.)

Did the School and Parents choose to include any Discretionary (Optional) Components in the School Parent and Family Engagement Plan?

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Six Types of Involvement: Keys to Successful Partnerships

TYPE 1 Parenting

Assist families with parenting skills and setting home conditions to support children as students. Also, assist schools to better understand families.

TYPE 2 Communicating

Conduct effective communications from school-to-home and from home-to-school about school programs and student progress.

TYPE 3 Volunteering

Organize volunteers and audiences to support the school and students. Provide volunteer opportunities in various locations and at various times.

TYPE 4 Learning at Home

Involve families with their children on homework and other curriculum-related activities and decisions.

TYPE 5 Decision Making

Include families as participants in school decisions, and develop parent leaders and representatives.

TYPE 6 Collaborating with the Community

Coordinate resources and services from the community for families, students, and the school, and provide services to the community.

Epstein, et. al. 2019. School, Family, and Community Partnerships: Your Handbook for Action, Fourth Edition. Thousand Oaks, CA: Corwin Press, Inc.